

Minutes for the Otamatea High School Board of Trustees August meeting held on
Wednesday 11 August, 2021 at 7pm

VENUE: Otamatea High School Staffroom
DATE: Wednesday 11 August, 2021
TIME: 6.10pm
INVITED: L. Smart, P. Chambers (Acting Principal Term 3, 2021), G. Jenkins, R. Bull, K. van Harlingen, B. Weber, W. Ngatipa and M. Ferguson
IN ATTENDANCE: N. Donaldson

KARAKIA:

He Karakia Timatanga

Whakataka te hau ki te uru,
Whakataka te hau ki te tonga.
Kia mākinakina ki uta,
Kia mātaratara ki tai.
E hī ake ana te atakura
he tio, he huka, he hau hu,
Tihei Mauriora!

Opening Prayer

Get ready for the westerly
and be prepared for the southerly wind.
It will be icy cold inland,
and icy cold on the shore.
May the dawn rise red-tipped on ice, on snow, on frost.
I breathe it is Life!

APOLOGIES: B. Weber

“That the apology be accepted.”

Moved: L. Smart

CARRIED

All in favour

MATTERS OF DIRECT CONCERN:

- Item 1.** The Chairman called for any conflict of interest pertaining to any meeting agenda items as posted. Nil
- Item 2.** Chairman to call for any adjustments to agenda items or placement ie: non-public/public Discussions. Nil
- Item 3.** Board hours sheet completion

MINUTES:

MOTION:

“That the minutes of the last general meeting of the Board of Trustees held on Tuesday 22 June, 2021 be signed as a true and accurate record of the meeting.”

Moved: R. Bull

CARRIED

All in favour

Seconded: W. Ngatipa

MATTERS ARISING FROM PREVIOUS MINUTES: Nil

CORRESPONDENCE:

INWARDS

5 July	Education Gazette Vol 100 Number 8
June	STAnews Issue 309
August	STAnews Issue 310

OUTWARDS

MOTION:

“That the inwards correspondence be accepted and the outwards (nil) correspondence be approved.”

Moved: K. van Harlingen

CARRIED

All in favour

Seconded: R. Bull

MATTERS ARISING FROM CORRESPONDENCE:

ACTION LIST:

- Completed items to be removed and items requiring further action to remain.

MATTERS ARISING FROM THE ACTION LIST: (NB: There may be some discussion deferred to Public Excluded Business)

PRINCIPAL’S REPORT:

MOTION:

“That the Acting Principal’s report to the Otamatea High School Board of Trustees August 2021 be accepted.”

Moved: G. Jenkins

CARRIED

All in favour

Seconded: M. Ferguson

FINANCE REPORT:

MOTION:

“That the Finance Report for July, 2021 be accepted.”

Moved: K. van Harlingen

CARRIED

Seconded: R. Bull

All in favour

MATTERS ARISING FROM FINANCIAL REPORT:

Item 1: Decision regarding how to treat funding contributions to 5YA projects

MOTION:

“That Board of Trustees contributions to 5YA projects be expensed.”

Moved: K. van Harlingen

Seconded: P. Chambers

CARRIED

All in favour

MOTION:

“That the Otamatea High School Audit Completion Report for the year ended 31 December, 2020 be accepted.”

Moved: K. van. Harlingen

Seconded: P. Chambers

CARRIED

All in favour

GENERAL BUSINESS:

Item 1: Donations Scheme

MOTION:

“That the Board of Trustees agree to participate in the donations scheme for 2022.”

Moved: R. Bull

Seconded: K. van Harlingen

CARRIED

All in favour

Item 2: Management Reports

PROPOSED MOTION:

“That the Teaching and Learning 2021 Term 2 Progress Report (DS) be accepted.”

Moved: G. Jenkins

Seconded: M. Ferguson

CARRIED

All in favour

MOTION:

“That the Pastoral Care 2021 Term 2 Progress Report (PC) be accepted.”

Moved: W. Ngatipa

Seconded: G. Jenkins

CARRIED

All in favour

Action: Board of Trustees to request a management review of Pastoral Care at OHS. Review to include staff/dean wellbeing and workload.

Item 3: Overnight EOTC

MOTION:

“That the overnight EOTC application ‘in principle’ for L1 Primary Industries/10 Green to Gold to Maungatapere and Kerikeri 13 September – 14 September, 2021 (overnight 13 September, 2021) be approved.”

Moved: W. Ngatipa

Seconded: K. van Harlingen

CARRIED

All in favour

MOTION:

“That the overnight EOTC application ‘in principle’ for DoE Gold Qualifier to Mt Ruapehu 25 November – 30 November, 2021 (overnight 25, 26, 27, 28, 29 November, 2021) be approved.”

Moved: M. Ferguson

Seconded: P. Chambers

CARRIED

All in favour

MOTION:

“That the overnight EOTC application ‘in principle’ for L2 SPLD & L2 PE to Baylight 2021, 26 August – 28 August, 2021 (overnight 26-28 August, 2021) be approved.”

Moved: R. Bull

Seconded: G. Jenkins

CARRIED

All in favour

MOTION:

“That the overnight EOTC application ‘in principle’ for Kapa Haka nohos at Otamatea High School, 3 September – 5 September, 2021 (overnight 3.4 September) and 10 September - 12 September, 2021 (overnight 10,11 September, 2021) be approved.

Moved: G. Jenkins

Seconded: G. Jenkins

CARRIED

All in favour

The meeting moved into Non-Public Business. (7.17pm)

MOTION:

“That in terms of the Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this part of the meeting because the Board wishes to discuss a matter relating to students and/or staff members and for that reason the discussion of this matter in public would infringe the privacy of a natural person under Section 9 (2)(a) of the Official

Information Act, 1982.”

Moved: L. Smart

CARRIED

All in favour

MOTION:

“That the Board resolves that pursuant to section 48. (5). & (6). of the Local Government Official Information and Meetings Act 1987 Nikki Donaldson be permitted to remain at this meeting as Minutes Secretary after the public has been excluded.”

Moved: L. Smart

CARRIED

All in favour

The meeting moved out of non-public business (8.06pm)

MOTION:

“That the meeting move out of non-public business.”

Moved: L. Smart

CARRIED

All in favour

MOTION:

“That the decisions made in non-public business be confirmed.”

Moved: L. Smart

CARRIED

All in favour

Meeting closed: 8.15pm

Chairperson

Signed: _____

Date: _____

Principal

Signed: _____

Date: _____