

Minutes of the Otamatea High School Board of Trustees September meeting held on
Wednesday 15 September, 2021

VENUE: Otamatea High School Staffroom
DATE: Wednesday 15 September, 2021
TIME: 6.00pm
PRESENT: L. Smart, P. Chambers (Acting Principal Term 3, 2021), G. Jenkins, R. Bull, K. van Harlingen, B. Weber, W. Ngatipa and M. Ferguson
IN ATTENDANCE: D. Smyth (Sabbatical Term 3, 2021) and N. Donaldson
KARAKIA: W. Ngatipa
APOLOGIES: Nil

MATTERS OF DIRECT CONCERN:

Item 1. The Chairman called for any conflict of interest pertaining to any meeting agenda items as posted.

NPB Item 6: P. Chambers

Item 2. Chairman to call for any adjustments to agenda items or placement ie: non-public/public discussions

Item 3. Board hours sheet completion
N. Donaldson will email board for hours

MINUTES:

MOTION:

“That the minutes of the last general meeting of the Board of Trustees held on Wednesday 11 August, 2021 be signed as a true and accurate record of the meeting.”

Moved: P. Chambers

Seconded: W. Ngatipa

CARRIED

MATTERS ARISING FROM PREVIOUS MINUTES:

CORRESPONDENCE:

INWARDS

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OUTWARDS

MOTION:

“That the inwards correspondence be accepted and the outwards (nil) correspondence

be approved.”

Moved: B. Weber
CARRIED
All in favour

Seconded: W. Ngatipa

MATTERS ARISING FROM CORRESPONDENCE: Nil

ACTION LIST:

- Completed items to be removed and items requiring further action to remain.

MATTERS ARISING FROM THE ACTION LIST: (NB: There may be some discussion deferred to Public Excluded Business)

PRINCIPAL’S REPORT:

MOTION:

“That the Acting Principal’s report to the Otamatea High School Board of Trustees September 2021 be accepted.”

Moved: B. Weber
CARRIED
All in favour

Seconded: M. Ferguson

MATTERS ARISING FROM ACTING PRINCIPAL’S REPORT:

G. Jenkins joined the meeting at 6.20pm

GENERAL BUSINESS:

Item 1: Email motion

MOTION:

“That the email motion ‘That the Board of Trustees agree for Otamatea High School to open at Covid Alert Level 3 on Monday 6th September, 2021. The school will follow all regulations and official guidance for opening and functioning at this level. This agreement is subject to Northlands Covid Alert Level 3 being confirmed’ be ratified.”

Moved: B. Weber
CARRIED

Seconded: M. Ferguson

Item 2: Overnight EOTC

MOTION:

“That the overnight EOTC application ‘in principle’ for L2 SPLD & L2 PE to Baylight 2021, 26 August – 28 August, 2021 (overnight 26-28 August, 2021) approved at the 11 August Board meeting be moved to 17 September – 19 September, 2021 (overnight 17 and 18 September, 2021) be approved.”

Moved: L. Smart

Seconded: R. Bull

CARRIED
All in favour

The meeting moved into Non-Public Business. (6.35pm)

MOTION:

“That in terms of the Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this part of the meeting because the Board wishes to discuss a matter relating to students and/or staff members and for that reason the discussion of this matter in public would infringe the privacy of a natural person under Section 9 (2)(a) of the Official Information Act, 1982.”

Moved: L. Smart

CARRIED
All in favour

MOTION:

“That the Board resolves that pursuant to section 48. (5). & (6). of the Local Government Official Information and Meetings Act 1987 Dirk Smyth, Principal and Nikki Donaldson be permitted to remain at this meeting as Principal (on sabbatical) and Minutes Secretary respectively, after the public has been excluded.”

Moved: L. Smart

CARRIED
All in favour

P. Chambers left the meeting at 7.55pm

MOTION:

“That the meeting move out of non-public business.”

Moved: L. Smart

CARRIED
All in favour

MOTION:

“That the decisions made in non-public business be confirmed.”

Moved: L. Smart

CARRIED
All in favour

Meeting closed: 8.15pm

Chairperson

Signed: _____

Date: _____

Principal

Signed: _____

Date: _____